GEN**EDGE**

PROFESSIONAL DEVELOPMENT

LEADERSHIP TRAINING FOR MANUFACTURING EMPLOYEES

Encourage employees' growth and career potential with this series of classes focused on building effective leadership and management skills. Participants will learn foundational leadership principles and skills, including how to gain respect and trust, and how to communicate effectively to build teamwork, manage conflict, and motivate others; accounting fundamentals to better manage and forecast budgets; how to build and benefit from a diverse workforce, and how to manage critical issues such as harassment and discrimination. Targeted for the manufacturing industry, this series also covers project planning, organizational design, theories of leadership and labor relations.

FLEXIBLE AND CONVENIENT

Online classes are self-paced, typically taking 60 minutes to complete. They are easily and conveniently accessible on desktops and laptops, and on tablets and phones with the Tooling U-SME app.

EFFECTIVE COMBINATION OF CLASSES

This comprehensive leadership training series will cover the management techniques and strategies employees need to become strong, effective and respected leaders in manufacturing organizations.

- Essentials of Leadership
- Essentials of Communication
- Managing Performance: Best Practices
- Managing Performance: Corrective Actions
- Basics of Manufacturing Costs
- Intro to Managerial Accounting
- Conflict Resolution Principles
- Conflict Resolution for Different Groups
- Team Leadership

- Manufacturing Management
- Personal Effectiveness
- Managing the Diverse Workplace
- Harassment and Discrimination
- Performance Management and the Law
- Train-the-Trainer: Accelerating WorkerPerformance
- Frontline Leadership
- Frontline Leadership – Coaching and Mentoring

Online Training offers:

- Content developed by industry experts
- Accessible anytime, anywhere
- Self-paced
- Predefined curriculum for each job role
- Engaging and interactive content
- Pre- and post-training knowledge assessments
- Access to Tooling U-SME's Learning Management System (LMS)
- Guidance from our Client Success team, including advice, insights, and ideas built on best practices and years of experience

---

TOOLINGU | **sme** | **GENEDGE**

To begin your training program or for more information, contact VP of Operations, Tony Cerilli at **(804) 517-1235** or **tcerilli@genedge.org**